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ABSTRACT

This resource guide, one of a series of annotated bibliographies describing the collection of the lending library of the Vocational Special Needs (VSN) Program at Texas A&M University, lists available materials for use with and about limited-English-proficient vocational students. Covered in the individual sections of the guide are the following topics: programmatic considerations; information for teachers and other educators; instructional materials for students with limited reading ability in English; assessment and guidance; research reports; resources of general interest related to limited English proficiency; and bibliographies, directories, and resource lists. Each citation includes information concerning the author, title, and publisher of the work; its VSN accession number; and a brief abstract detailing its contents. (MN)

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VOCATIONAL SPECIAL NEEDS LENDING LIBRARY

Limited-English Proficiency

A Resource Guide

Edited by:

Marilyn R. Kok

The Vocational Special Needs Program
Texas A&M University

Support for this project was provided by
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1984

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For over five years, the Vocational Special Needs Program at Texas A&M University has offered a lending library of materials to educators in Texas who desire information on the vocational needs and preparation of special education students. In 1981, the library was computerized, simplifying access and increasing the library's popularity. A complete Catalog of Holdings was published in 1981, with supplements each year. Our subscribers (and we encourage any educator in Texas to become one) have begun to ask for more specialized and more "user-friendly" resource guides. We are responding with this series of manuals.

Guides in the series will address the following topics:

Agricultural Education Materials
Assessment Materials
Audio-Visual Materials
Employment-Related Instructional Materials
Health Education Materials
Homemaking Materials
Industrial Education Materials
Limited English Proficiency Materials
Marketing and Distributive Education Materials
Office Education Materials
Prevocational Instructional Materials

We hope these resource guides will encourage more subscribers to the library. We are currently acquiring many software packages for teachers to use in computer-assisted instruction, but remain interested in hearing about any resources you can recommend to us. Please contact us if our library can be of any assistanc to you.

The Vocational Special Needs Program
College of Education
Texas A&M University
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TABLE OF CONTENTS

1. Programmatic Considerations 1

2. Information for Teachers and Other Educators 4

3. Instructional Materials for Students with Limited Reading Ability in English 7

4. Assessment and Guidance 18

5. Research Reports 21

6. Resources of General Interest Related to Limited English Proficiency 23

7. Bibliographies, Directories, Resource Lists 25

PROGRAMATIC CONSIDERATIONS

Baca, Leonard and Jim Bransford. An Appropriate Education for Handicapped Children of Limited English Proficiency. Reston, VA: The Council for Exceptional Children, 1982. VSN# 02371

This review of the literature on bilingual education presents the findings of studies which have been conducted in a variety of bilingual program settings in the United States and several other countries. Also discussed are some findings of bilingual special education studies.

Bergin, Victoria. Special Education Needs in Bilingual Programs. Rosslyn, VA: National Clearinghouse for Bilingual Education, 1980. VSN# 02154

The author surveys the legal and educational developments that have focused attention on the limited English proficiency student who is also handicapped and describes methods currently being used. She discusses the significance of community and parental support and suggests ways to facilitate this support. An especially valuable section of the book is the description of projects which have been implemented across the country. Bergin concludes with a discussion of materials development and suggests resources in the area.

Cohen, S. B., D. Denniston, C. Silvani-Lacey, K.J. Manning, L. Campbell-Thrane, and P. W. Winkfield. The Administrator's Guide to Equitable Opportunity in Vocational Education. Columbus, OH: 1983. VSN# 01894

The primary objective of this guide is to make vocational administrators aware of their equity obligation under the law so that they can discharge their responsibilities to meet the needs of special groups as realistically as possible. The other objective is to remind administrators that they have a choice in developing their own philosophy of equity as it relates to vocational education and in reconciling their idea with the pragmatic concerns of helping special groups according to federal mandates.

Employment Orientation Programs for Students with Special Needs in Grades 8-10. Trenton, NJ: Vocational Education Programs for the Disadvantaged, 1983. VSN# 02110

Describes programs for disadvantaged students in New Jersey. A useful resource for information on programs and policies in other states.

Council of State Governments. Human Services: A Framework for Decision Making. Lexington, Kentucky: The Council of State Governments, 1975. VSN# 00292

A description of services in Kentucky for handicapped, disadvantaged, and LEP students, with an emphasis on decision-making.

Gemmill, Perry R. Occupational Cluster Analysis for Disadvantaged Vocational Learners. College Park, MD: Department of Industrial Education, University of Maryland, 1979. VSN# 00465

In this book, Gemmill describes occupational analysis for deciding what basic competencies students need for an occupation. The purposes of this booklet are to (a) describe the process of conducting an occupational cluster analysis, (b) guide the analysis of an occupational cluster, (c) describe the technique for conducting a detailed task analysis, and (d) facilitate the detailed analysis of instructional tasks.

Gemmill, Perry R. School and Community Resources for Disadvantaged Learners. College Park, MD: Department of Industrial Education, University of Maryland, 1979. VSN# 00466

The purpose of this booklet is to describe the benefits, personnel and agencies providing instructional aids and student support services, and to facilitate the development of a school and community resource inventory.

Holder, Louis. Adult Education: Bilingual Handbook (Vol. 3). Corpus Christi: Education Service Center, Region II, 1976. VSN# 00577

Developed as a result of an adult education institute, this handbook is for educators to use when designing a comprehensive curriculum for adult students in need of bilingual education. This volume covers grammar, science, social studies, mathematics, and culture.

Hurwitz, A. Bilingual Vocational Instructor Training. Columbus, OH: The National Center for Research in Vocational Education, Ohio State University, 1980. VSN# 01890

This report discusses the background, needs and major issues involved in preparing bilingual vocational instructors. It includes a description of the potential recipients of bilingual vocational education and the growth of bilingual education activities to serve them. It summarizes legal developments in bilingual education and reviews current bilingual vocational activities for which instructors are needed.

Illinois State Board of Education. Vocational Education for Handicapped, Limited English Proficiency & Disdvantaged Persons. Springfield, IL: Illinois State Board of Education, 1981. VSN# 02117

The purpose of this publication is to assist educators in providing the necessary programs and services to allow for the

attainment of vocational skills by special needs students, including limited English proficient students.

Jones, Reginald L. Mainstreaming and the Minority Child. Minneapolis, MN: The Council for Exceptional Children, 1976. VSN# 01699

This volume focuses on mainstreaming as it relates to the education of minority group children. The contents of its 16 chapters range from reasons for mainstreaming, particularly as minority children are affected, to the evaluation of mainstream programs. The perspectives of those affected by mainstreaming are also highlighted. Most attention, however, is given to adjustments which need to be made in assessment and curriculum practices if equality of educational opportunity for minority group children is to be ensured.

National Clearinghouse for Bilingual Education. Information Packet for Bilingual Vocational Programs. Rosslyn, VA: Author, n.d. VSN# 02122

A collection of abstracts, brochures, and reprints of articles related to bilingual vocational education.

Robinson, Oliver W. & Henry E. Schmitt. What School Administrators Should Know About Vocational Education for Disadvantaged Youth in Rural Areas. Columbus, OH: ERIC Clearinghouse on Vocational and Technical Education, Center for Vocational and Technical Education, Ohio State University, 1971. VSN# 01238

This booklet reviews the key administrative concepts relative to vocational education programs for disadvantaged students in rural programs. It covers the development of programs, procedures for exemplary programs, organization, cooperative efforts, personnel, offerings, instructional resources, and strengths and weaknesses of programs.

Robison, David. Training and Jobs Programs in Action: Case Studies in Private Sector Initiatives for the Hard to Employ. New York: Committee for Economic Development, 1978. VSN# 02152

This book describes many different job programs, initiated and operated in the private sector. Case studies illustrate organizational arrangements, the transition from school to work, jobs for the unemployed who have special disadvantages, older workers, special groups, and alternative work patterns.

Special Education Instructional Materials Laboratory. Meeting the Work Training Needs of Special Students in High School Vocational/Occupational Education Programs. Normal, IL: Author, n.d. VSN# 01354

A self-instructional package for educators with ten training modules, including job placement, teaching strategies, community program, and other topics.

Stefovich, Jacqueline. Career Preparation for Students with Limited English Speaking Ability Grades K-9. Trenton, NJ: New Jersey Department of Education, n.d. VSN# 02099

A booklet, describing New Jersey State policies.

Swanson, Maria M. Vocational Education for the Limited English Speaking: A Handbook for Administrators. Arlington Heights, IL: Bilingual Vocational Education Project, 1979. VSN# 02100

Thatcher, Glenn M. National Workshop To Increase Spanish Speaking American Participation in Vocational Education at All Levels. New Jersey: Kean College, n.d. VSN# 01453

This report describes the recommendations made at a series of workshops, concerning how to increase the participation of Spanish speaking individuals in vocational education at all levels.

Uxer, John E. Community Resources Serving the Handicapped. El Paso: Region XIX Education Service Center, n.d. VSN# 01524

This directory lists community agencies that provide services to handicapped individuals. For each agency, the directory lists an address, telephone number, contact person, hours, basic function, services, eligibility, referral procedure, and more.

INFORMATION FOR TEACHERS AND OTHER EDUCATORS

Applegate, Ellen. Perceptual Aids in the Classroom: Ideas for Teaching Inefficient Learners. San Rafael, CA: Academic Therapy Pubs., 1968. VSN# 00063

Bradley, Curtis H. and Joan E. Friedburg. Vocational Training for LEP's: Ten Tips for Teachers. Baltimore, MD: Center for Applied Linguistics, 1983. VSN# 02362

A filmstrip and cassette with suggestions for teachers.

Bradley, Curtis H. and Joan E. Friedburg. Foundations and Strategies for Bilingual Vocational Education. Washington, D.C.: Center for Applied Linguistics, 1982. VSN# 02370

The goal of this handbook is to help produce a vocational instructor who understands the rationale and philosophy of bilingual education, is sensitive to the special needs and problems of bilingual and limited-English proficient vocational students, and is not afraid to try new teaching techniques to be better able to meet the needs of his or her students. Chapters address terminology, history, problems and practices, program designs, course construction, and techniques and strategies all for bilingual vocational education.

Brisk, Cerda, Schensal, York, Cruz, and Ochoa. Working with the Bilingual Community. Rosslyn, VA: National Clearinghouse for Bilingual Education, 1979. VSN# 02156

An anthology of papers discussing the importance of parent and community involvement in bilingual education programs.

Gemmill, Perry R. Characteristics of Disadvantaged Learners. College Park, MD: Department of Industrial Education, University of Maryland, 1979. VSN# 00461

The purpose of this booklet is to define the term, "disadvantaged learner," identify the characteristics of disadvantaged learners, and facilitate the identification of disadvantages and strengths of a selected disadvantaged student.

Hoffman, Linda P., et. al. A New Look At An Old Skill: Reading in the Vocational Classroom. Columbus: Vocational Instructional Materials Laboratory, 1982. VSN# 02038

This textbook, packed with exercises for students, is designed to provide reading exercises related to a variety of different vocational subjects.

Illinois State Board of Education. Vocational Programming for the LEP. Macomb, IL: Curriculum Publications Clearinghouse, Western Illinois University, n.d.

Resource materials to assist persons seeking to provide vocational programming and services for students with limited English proficiency. Part 1 is designed to answer commonly asked questions. It especially deals with student identification, recruitment and assessment; program planning and funding, and adaptation of services and resources. Part 2 is designed to offer developers of bilingual education programs a first-hand account of the day-to-day functioning of one such program. It includes information on three major topics: planning, student services, and program management. The main focus of Part 3 is on high school programs for limited English proficiency students. Its main topics are identification and assessment, legislation and funding, program components, and an evaluation checklist.

Incardone, Peter. Teaching Students to Read Better. Arlington, VA: American Vocational Association, 1982. VSN# 01963

A short booklet on reading instruction, this has one section devoted entirely to assisting the bilingual student, covering both auditory and visual methods. Published by the American Vocational Association, this is a helpful resource for vocational teachers with bilingual students.

Kamp, S.H. and P.C. Chinn. A Multiethnic Curriculum for Special Education Students. Reston, VA: Council for Exceptional Children, 1982. VSN# 01917

Pasternak, Michael G. Helping Kids Learn Multi-Cultural Concepts. Champaign, IL: Research Press, 1979. VSN# 02212

This is designed to develop an increased awareness of multi-cultural education among educators. It provides a wide selection of activities that teachers can use in their classrooms. It also explains the leadership roles teachers can assume in this area. With three parts, the book covers strategies and activities for new understandings, identification of resources, and inservice training.

Project Discovery. Exploring Greenhouse Work. Red Oak, IA: Experience Education, n.d. VSN# 02355

A kit for use with students as a work sample to introduce them to horticulture, this uses very simple English so would be appropriate for use with LEP students.

Rookey, Thomas J. and Priscilla Walsh. Counseling the Limited English Proficient Student. Princeton, NJ: Educational Improvement Center, 1980. VSN# 02120

This handbook for counselors focuses on the limited-English proficient student, offering information on the students' self-awareness and socialization, placement guidelines, career development counseling, and strategies and recommendations. Information spans from kindergarten needs through high school.

Regan, Madelyn R., et al. Vocational Education Inservice Training (2 vols). Kansas City: University of Kansas, Dept. of Special Education, n.d. VSN# 02041

Two large binders and over 665 pages, this book offers numerous inservice activities related to all aspects of vocational education for special needs students, including LEP students.

Schmidt, Phyllis and Alfred Schmidt. Illustrated Secondary Reading Activities. Johnstown, PA: Mafex Associates, 1972. VSN# 02189

This activity book offers many ideas for secondary teachers who must teach students to learn. Written for mentally retarded students, teachers of LEP students could adapt the ideas for use in reading activities.

Shirts, R. Gary. BAFA, BAFA: A Cross Culture Simulation. Del Mar, CA: Simile II, 1977. VSN# 01937

A game designed to encourage cross cultural understanding.

Tindall, Lloyd W. Better Than I Thought. Madison: Wisconsin Vocational Studies Center, University of Wisconsin-Stout, 1978. VSN# 01467

A series of 8 filmstrips and cassettes that describe different learning needs, including limited English proficiency.

INSTRUCTIONAL MATERIALS FOR STUDENTS WITH LIMITED READING ABILITY IN ENGLISH

All of the following were written for students to use, in very simple English.

Chan, Janis Fisher. Sound. Haywood, CA: Janus Book Publishers, 1982. VSN# 02024

With a simply written reading section and exercises for students, this book covers the fundamentals of sounds--how they are made, how they travel, and so forth.

Clayton, Thompson. What It Takes: Developing Skills for Contemporary Living. Belmont, CA: Fearon Pitman, 1972. VSN# 02268

A fictional account of a 16-year-old boy whose father leaves home, requiring the boy to support the family. He does so through a work-study program. The book traces the family's experiences coping with limited finances, the boy's experiences on the job, their feelings, failures, and frustrations. Each chapter has questions and discussion topics. It comes with a Teacher's Manual (VSN# 02269).

Dimock, Elna M. Occupational Knowledge and Interpersonal Relations (Beginning Classroom Modules). Belmont, CA: Fearon Pitman, 1982. VSN# 02294

Beginning with instructions on using the program and classroom management manual, this large reference (with 557 pages) has units on (1) Job Search, (2) Job Application, (3) Job Interview, (4) On the Job, (5) Workers' Benefits, (6) About Me, (7) Family, (8) Cultural Differences, (9) Relating to Others, and (10) Developing Confidence. Each unit covers three or four related objectives, with a teacher's guide, teaching resources, and handouts for each objective. This text is full of good information and resources, and is written in simple English.

Echaore, Susan O. The Solar System. Haywood, CA: Janus Book Publishers, 1982. VSN# 02022

Using simple English, this book has an introductory reading section, with exercises and questions for students to complete.

Fearon Pitman Publishers. Job Tips: Facts About Exciting Job Opportunities. Belmont, CA: Author. Numbers follow.

Each of the booklets in this series includes a short, 8-10 page description of an entry-level job. Each booklet lists the job, what students should know, opportunities for more training, what classes to take, where and how to get a job, and more. All are written in simple English. The series comes with a teacher/counselor guide (VSN# 02295) that includes instructions for use, discussion topics, and source materials for both students and teachers. The series includes the following jobs:

Nurse's Aid VSN# 02296
Laboratory Assistant VSN# 02297
Hospital Orderly VSN# 02298
Messenger VSN# 02299
Duplicating Room Worker VSN# 02300

File Clerk VSN# 02301
Library Assistant VSN# 02302
Warehouse Worker VSN# 02303
Shipping and Receiving Clerk's Helper VSN# 02304
Pharmacy Assistant VSN# 02305

Local Truck Driver VSN# 02306
Stock Clerk VSN# 02307
Child Care Worker VSN# 02308
Laundry Worker VSN# 02309
Waiter/Waitress VSN# 02310

Dining Room Attendant VSN# 02311
Kitchen Helper VSN# 02312
Fry Cook VSN# 02313
Dishwasher VSN# 02314
School Cafeteria Worker VSN# 02315

Custodial's Helper VSN# 02316
Floor Covering Installer VSN# 02317
Assistant Air Conditioning Mechanic VSN# 02318
Painter's Helper VSN# 02319
Roofing Worker VSN# 02320

Cement Mason's Helper VSN# 02321
Heavy Equipment Operator VSN# 02322
Bricklayer VSN# 02323
Assistant Electrician VSN# 02324
Plumber's Helper VSN# 02325

Carpenter's Helper VSN# 02326
Building Maintenance Mechanic's Assistant VSN# 02327
Welder's Helper VSN# 02328

Sheet Metal Worker VSN# 02329
Auto Muffler Installer VSN# 02330

Assistant Auto Body Repairer VSN# 02331
Tire Repairer VSN# 02332
New Car Detailer VSN# 02333
Service Station Attendant VSN# 02334
Assistant Auto Mechanic VSN# 02335

Ferrell, Carolyn. Real Life Reading Series. Johnstown, PA: Mafex Associates, Inc., 1982. VSN# 02199

Each of the books in this series has an introductory reading section, written in simple English, and exercises for students to complete. The series includes:

Medicine VSN# 02199
Food VSN# 02200
Telephone VSN# 02201
Shops and Services VSN# 02202

Friedland, Mary K. Green Plants Haywood, CA: Janus Book Publishers, 1982. VSN# 02021

A student workbook, this has an introductory reading section and exercises for students to complete.

Glasner, Lynne and Marilyn Thypin. Pacemaker Vocational Readers. Belmont, CA: Fearon Pitman Pubs., 1976. Numbers follow.

Designed for high school students with limited reading abilities, these are simply written with large photographs. Each explains career opportunities by using an entertaining, fictional account of a young adult's experiences on a job. They teach a variety of job skills and behaviors. A Teacher's Guide (VSN# 02336) and a set of audio cassettes (VSN# 02347) accompany the series.

And It's So Quiet: Porter or Janitor VSN# 02337
Fitting Sewing Machine Operator VSN# 02342
Give the Kid A Chance: Baker's Helper VSN# 02343
I'll Try Tomorrow: Gardener VSN# 02345
The Other Side of the Counter: Short Order Cook VSN# 02340
Power On and Start Print: Duplicating Room Worker VSN# 02339
Ready to Go: Auto Mechanic's Helper VSN# 02338
Someone for the Summer: Waitress VSN# 02341
Until Joe Comes Back: Supermarket Stock Clerk VSN# 02346
You Know How Children Are: Day Care Center Aide VSN# 02344

Greatsinger, Calvin. Practice In Survival Reading. Syracuse, NY: New Readers Press, 1975. Numbers follow.

Machine Age Riddles VSN# 01782 This "riddle book" gives directions for 34 things students see every day in their home and community. Students are asked to guess what object the directions go to. Answers are at the back of the book.

Signs Around Town VSN# 01783 This presents 25 photographs of signs around town (from a drive-in, a theater, an airport, and others), then gives a worksheet for students to complete.

Label Talk VSN# 01784 This gives 26 pictorial examples of labels from items such as batteries, paint, and clothing. Worksheets accompany each example.

Read the Instructions First VSN# 01785 Students are given pictorial instructions for 25 tasks (among them using spot remover, copy machines, and spray paints, giving mouth-to-mouth resuscitation, and getting a license). Worksheets follow each set of instructions.

Hazleton Area School District. Basic Handtools: Striking Tools. Hazleton, Pa.: Author, 1975. VSN# 01946

A very simple lesson on striking tools, this illustrated booklet has a pretest, objectives, and a product evaluation. It presents information on a wide variety of hammers, with an emphasis on teaching students to use the right tools for the right job.

Hazleton Area School District. Basic Blueprint Reading: Introduction to Basic Blueprint Reading. Hazleton, PA: Author, 1973. VSN# 01947

In the same series as the book above, this lesson guide on blueprints and making blueprints includes an introduction for students to read, objectives, a pretest, instructions, and a product evaluation.

Hazleton Area School District. Trade and Industrial Mathematics. Hazleton, PA: Author, 1975. VSN# 01948

Similar to the guides above, this lesson plan covers measurement used in industrial projects, specifically understanding and using fractions properly.

Hassan, Rebecca Match. Sign Alert. Johnstown, PA: Mafex Associates, 1982. VSN# 02206

This has an introductory reading section and exercises for students to complete, all related to traffic signs students see around town and employment signs (about 50 or 60 in all). With brief descriptions and humourous illustrations, students should enjoy this book.

Henderson, Joan E. Good Neighbors. Johnstown, PA: Mafex Associates, 1977. VSN# 02184

A very simple workbook for students with limited reading, this book covers skills, habits, and attitudes necessary for living in a community. It comes with a Teacher's Manual (VSN# 02185).

Henderson, Joan E. A Good Citizen At Home. Johnstown, PA: Mafex Associates, 1977. VSN# 02186

With very little reading required, this workbook includes activities for students to complete on maintaing a home. Very simple vocabulary works are introduced. A Teacher's Manual (VSN# 02187) accompanies the text.

Henderson, Joan E. A Good Worker. Johnstown, PA: Mafex Associates, 1968. VSN# 02258

This includes units related to qualities, habits, and attitudes needed in employment. A Teacher's Manual (VSN# 02188) accompanies the text.

Herd, Amon. Vocational Preparation Curriculum. Columbia: University of Missouri, Practical Arts and Vocational Technical Education, 1981. Numbers follow.

The purpose of these curriculum guides is threefold: (1) To provide minimum skills for special needs students entering the mainstream, (2) to supplement vocational skills of those students already in a regular training program, and (3) to provide vocational instructional materials for a modified classroom. The materials are all simply written and illustrated for use with students with limited reading ability in English. They include objectives, students assessment sheets, introductory sections, a section on tools, materials, and equipment, step-by-step explanations and illustrations, and student evaluations. An Instructor's Orientation Guide (VSN# 02386) is available. The library has the following volumes by Herd:

Carpentry VSN# 02376
Maintaining Small Engines 02387

Hogan, James A. Jobs I Can Do. Johnstown, PA: Mafex Associates, 1981. VSN# 02205

A textbook for students, this describes 26 entry-level jobs, then has worksheets and questions for students to answer. Reviews of vocabulary and information follow, with tests completing the book.

Hudson, Margaret W. and Ann A. Weaver. Plans for Living. Belmont, CA: Fearon Pitman Publishers, 1973. VSN# 02279

Describes how students can help their bodies grow, keep themselves healthy, strong, rested, safe, and well, and describes how to handle their feelings. Each unit includes a simply written and illustrated lesson, and a worksheet. It comes with a Teacher's Manual and Answer Book (VSN# 02280).

Kahn, Charles H. and J. Bradley Hanna. Money Makes Sense. Belmont, CA: Fearon Pitman, 1972. VSN# 01789

This workbook offers information and activities on American money, its history, coinage, and value. Many of the worksheets give students practice counting money.

Kahn, Charles H. and J. Bradley Hanna. Using Dollars and Sense. Belmont, CA: Pitman Learning, 1973. VSN# 01853

This workbook for students includes activities on counting money, making change, figuring costs for multiple items, and figuring unit costs. With 107 pages, the workbook offers plenty of activities.

Katz, Elaine and Richard S. Robert. Electricity. Haywood, CA: Janus Book Publishers, 1982. VSN# 02023

With introductory reading sections, exercises and activities, this book covers the basic information on how electricity works.

Kercher, Mary Ann. Vocational Preparation Curriculum: Food Service. Columbia: University of Missouri, Practical Arts and Vocational Technical Education, 1982. VSN# 02373

The purpose of this curriculum guide is threefold: (1) To provide minimum skills for special needs students entering the mainstream, (2) to supplement vocational skills of those students already in a regular training program, and (3) to provide vocational instructional materials for a modified classroom. The materials are all simply written and illustrated for use with students with limited reading ability in English. It includes objectives, student assessment sheets, introductory sections, a section on tools, materials, and equipment, step-by-step explanations and illustrations, and student evaluations. An Instructor's Orientation Guide (VSN# 02386) is available.

Klasky, Charles. The Amazing Adventures of Harvey Crumbaker: Filling Out Forms and Applications. Carson, CA: Lakeshore Curriculum Materials Co., 1980. VSN# 02353

This book includes lessons on finding a job, finding a place to live, social security numbers, savings, accounts, checking accounts, registering to vote, using a map, buying a car, using the yellow pages, reporting an accident and many, many more. Written for students to use, the volume has sections to read, worksheets,

roleplaying activities, and more. Teachers have given this positive reviews, especially because it is humourously written.

Klasky, Charles. The Amazing Adventures of Harvey Crumbaker: On the Job. Carson, CA: Lakeshore Curriculum Materials Co., 1980. VSN# 02354

This has eighteen lessons, divided into two major units: Getting Hired and On the Job. Lessons address the job application, job interview, company policies, figuring sales tax, taking stock, serving customers, and many more. Sections for reading, worksheets, activities, and roleplaying fill the book.

Lakeshore Curriculum Materials Center. Survival Guide. Carson, CA: Lakeshore Curriculum Center, 1978. VSN# 01792

Written to teach students basic life skills through class activities, a variety of materials, field trips and speakers, this book includes reproducible forms, applications, maps, charts, illustrations and other materials. The book has three units:

(1) Consumer & Career Awareness (with 23 topics)
(2) Civic Awareness (with 10 topics)
(3) Cultural Awareness (with 8 topics)

Each topic has objectives, vocabulary, specific skills, in-class activities, material aids, out-of-class activities, speakers/agencies to cooperate with, evaluation activities, and supportive instructional materials. The book has numerous worksheets, handouts, and other materials for teachers to use with students.

Mafex Associates, Inc. Mafex Job Applications and Other Forms. Johnstown, PA: Author, n.d. VSN# 02203

A workbook for special education students, this includes numerous samples of applications for students to fill out.

Mafex Associates, Inc. Mafex Sign Survival Posters. Johnstown, PA: Author, 1978. VSN# 02221

A series of posters that cover basic skills.

Mafex Associates, Inc. Employment Posters. Johnstown, PA: Author, n.d. VSN# 02222

A series of posters that cover safety, work attitudes, and other topics related to employment.

Mafex Associates, Inc. Word Cards. Johnstown, PA: Author, 1982.

These are flash cards that cover the following topics:

Travel Living Skills VSN# 02226
Home Management Living Skills VSN# 02227
Shopping List Living Skills VSN# 02228
Medical Living Skills VSN# 02225
Safety Living Skills VSN# 02229
Banking Living Skills VSN# 02230

Lewin, Cynthia. Just Around the Corner (User's Guide). New York: Cambridge Book Co., 1981. VSN# 02367

This book describes how to use the series called Just Around the Corner. Though intended for use with video tapes the following workbooks have proven useful to students:

Ethridge, Donna, Nancy White and Elizabeth Rodes. Just Around the Corner: Consumer Education. VSN# 02363

Franklin, Paul, Janet McHugh and Elizabeth Rodes. Just Around the Corner: Jobs and Employment. VSN# 02364

Franklin, Paul, Janet McHugh and Elizabeth Rodes. Just Around the Corner: Health, Safety and Well Being. VSN# 02365

McHugh, Janet and Elizabeth Rodes. Just Around the Corner: Rights and Citizenship. VSN# 02366

Lobb, Nancy. The Five Senses. Haywood, CA: Janus Book Publishers, n.d. VSN# 02020

A workbook on the five senses, this has brief, simply written introductory sections with exercises, activities and questions for students to complete.

McMillan, Constance Van Brunt. So You Want To Buy A Used Car. St. Paul, MN: Changing Times Educational Service, 1980. VSN# 02359

Using a fictional account of one student's experiences, this book covers numerous topics related to buying a car. For use by students, this book is simply written and well illustrated.

McMillan, Constance Van Brunt. Repairs Without Ripoffs. St. Paul, MN: Changing Times Education Service, 1979. VSN#

Written for students, this book has four units: (1) What is a warranty, (2) Finding the right repair shop, (3) Complaints, and (4) a review section. This has ample activities and exercises for students to complete.

McMillan, Constance Van Brunt. Buying On Credit. St. Paul, MN: Changing Times Education Service, 1979. N.n.

Written for students, well-illustrated and filled with worksheets and activities, this book has units on (1) when you need credit, (2) when you say "Charge It," (3) when you need to borrow money, (4) using and misusing credit.

McMillan, Constance Van Brunt. Survival at the Supermarket. St. Paul, MN: Changing Times Educational Service, 1980. VSN# 02361

This workbook has units related to supermarket shopping. It is simply written and well illustrated.

Match, Stephen D. Fill In the Blanks. Johnstown, PA: Mafex Associates, Inc., 1974. VSN# 02207

Units in this book relate to a variety of basic skills, including independent living, consumer education, and employment. Each unit includes information, forms, and worksheets for students to complete.

Padial, Antonio and Winifred Ho Roderman. Weather. Haywood, CA: Janus Book Publishers, 1982. VSN# 02019

A workbook for students, this has introductory sections, with exercises and activities for students.

Parsky, Larry M. Cafeteria Restaurants. Johnstown, PA: Mafex Associates, 1982. VSN# 02192

A student workbook, this covers math related to using menus, figuring the costs of meals, preparing cash register reports and more. It comes with a Teacher Guide (VSN# 02193).

Parsky, Larry M. English for Employment. Johnstown, PA: Mafex Associates, 1982. VSN# 02194

This book is designed to increase language skills for employment. Units address a variety of topics, including filling out applications, preparing a resume, and more. Each unit includes information, forms and worksheets. It comes with a Teacher's Guide (VSN# 02195).

Parsky, Larry M. Fast-Food & Carryout Restaurants. Johnstown, PA: Mafex Associates, 1982. VSN# 02190

Developed for secondary, special education students, this book has units on working in (1) fast-food restaurants and (2) carryout restaurants, addressing topics such as duties of personnel, and skills for being a cashier. The book includes exercises and reviews for students, tests, a math inventory, and a progress chart. It comes with a Teacher's Guide (VSN# 02191).

Quinn, Treva M. The Job Box. Johnstown, PA: Mafex Associates, Inc., 1975. VSN# 02204

Beginning with a sample worksheet for use throughout the book, this lists 123 job descriptions, each giving job title, requirements, hours, experience needed, salary, and more. Helps students know what different jobs entail.

Rathjen, Neal H. Building Safe Driving Skills (Student Workbook). Belmont, CA: Fearon Pitman, 1975. VSN# 02281

This book covers 16 units related to driver's education, with each unit including (1) words for study, (2) chapter review, (3) multiple choice worksheet, and (4) comprehension questions. Use the following tests with the workbook:

Kelley, Patrick. Building Safe Driving Skills: Chapter Tests. Belmont, CA: Fearon-Pitman, 1977. VSN# 02283

Includes 16 duplicatable tests and a final examination.

Royce, Sherry. ABLEST Curriculum Guide for Life Skills Instruction. Belmont, CA: Pitman Learning, 1980. VSN# 02288

A large text (526 pages), this was written specifically for adults learning in a second language, so the language is simple enough for secondary LEP students. Units include: (1) Community Services, (2) Government and Law, (3) Health, (4) Money Management, and (5) Occupations. Each unit has five chapters and each chapter explains skills to teach, how to prepare students for the unit, learning activities, evaluation methods, worksheets for students to use, post-tests, and answer sheets.

Royce, Sherry and Christopher Miller. Belmont, CA: Fearon Pitman Pubs., 1980. Numbers follow.

The following books are all simply written and filled with interesting photographs. With the reading sections come vocabulary lists and worksheets.

Government and Law VSN# 02289
Community Service VSN# 02290
Money Management VSN# 02291
Occupations VSN# 02292
Health VSN# 02293

Schwartz, Anita K. and Deborah Guth. Keeping Fit. Haywood, CA: Janus Book Publishers, 1982. VSN# 02016

With simply written reading sections, this presents information on exercise, eating properly and more. Each unit has exercises and activities for students.

BEST COPY AVAILABLE

Schwartz, Anita K. and Deborah Guth. Looking Good. Haywood, CA: Janus Book Publishers, 1982. VSN# 02017

Like the book above in format, this has units on grooming, rest and more.

Schwartz, Anita K. and Deborah Guth. Eating Right. Haywood, CA: Janus Book Publishers, 1982. VSN# 02018

Like the books above in format, this has units on nutrition, diet, and more.

Stein, Wendy. Practice in Survival Reading: Your Daily Paper. Syracuse, NY: New Readers Press, 1977. VSN# 01810

For each of the 25 topics, this book presents samples from newspapers, then several pages of worksheets. A word list and key follow.

Tyson, Kenneth. All About Jobs. Johnstown, PA: Mafex Associates, Inc., 1974. VSN# 02196

A reading/workbook about job exploration, this has sections of information followed by exercises and activities for students to complete. A Teacher Edition (VSN# 02197) comes with the workbook.

Usoro, Hogan. Vocational Preparation Curriculum. Columbia: University of Missouri, Practical Arts and Vocational Technical Education. Numbers follow.

The purpose of these curriculum guides is threefold: (1) to provide minimum skills for special needs students entering the mainstream, (2) to supplement vocational skills of those students already in a regular training program, and (3) to provide vocational and tional materials for a modified classroom. The materials are also simply written and illustrated for use with students with limited reading ability in English. They include objectives, student assignment sheets, introductory sections, a section on tools, materials, equipment, step-by-step explanations and illustrations, and student evaluations. An Instructor's Orientation Guide (VSN# 02336) is also available. The library has the following volumes by Usoro.

Electiral Wiring VSN# 02377
Auto Service VSN# 02378
Plumbing VSN# 02379
Welding VSN# 02380

Valett, Robert E. My Goal Record. Belmont, CA: Fearon Pitman, 1972. VSN# 02231

Sheets students can use to write down their goals for certain time periods or activities.

Valett, Robert E. My Self Checklist. Belmont, CA: Fearon Pitman, 1973. VSN# 02232

A checklist for students to fill out on personal perceptions of their personalities, interests, values, strengths and weaknesses. Printed in extra-large type.

Wade, Jewel M. Jerry Works In A Service Station. Belmont, CA: Fearon Pitman Publishers, n.d. VSN# 02271

A fictional account of an adolescent's job at a service station, this reader has exercises and questions at the end of each chapter.

Waelder, Patricia Kelly. Practice In Survival: It's On the Map. Syracuse, NY: New Readers Press, 1978. VSN# 01813

This book includes 25 examples of maps, including road, weather, trail, floor maps, and more. Worksheets accompany each.

Waelder, Patricia Kelly. Practice In Survival: Let's Look It Up. Syracuse, NY: New Readers Press, 1978. VSN# 01814

This book gives 25 examples from the most common and easily accessible reference materials, such as the dictionary, telephone book, and catalogs, and using graphs and charts. Worksheets accompany each.

Waelder, Patricia Kelly. Practice In Survival: Caution: Fine Print Ahead. Syracuse, NY: New Readers Press, 1978. VSN# 01815

In this book, students are given 25 common examples of "legalese," such as guarantees, leases, and jury duty notices. Worksheets accompany each.

ASSESSMENT AND GUIDANCE

Becker, R. L. Revised Reading-Free Vocational Interest Inventory. Columbus, OH: Elbern Publications, 1981. VSN# 01905

This is a non-reading vocational preference test for use with mentally retarded and learning disabled persons from age 13 to adult. It requires no verbal symbols or written statements for interpretation by examinees. Instead, pictorial illustrations with occupational significance are presented in forced-choice format for selections. Interest areas include: automotive, building trades, clerical, animal care, food service, patient care, horticulture, housekeeping, personal service, laundry service, and materials handling.

Botterbusch, Karl F. A Comparison of Commercial Vocational Evaluation Systems. Menomonie, WI: Materials Development Center, Stout Vocational Rehabilitation Institute, University of Wisconsin-Stout, 1980.VSN# 01942

This publication offers an objective comparison of vocational evaluation systems. The book reviews 15 systems, with detailed descriptions, reviewer's comments, references, and more.

Cordova, Rose Mary and L. Allen Phelps. Identification and Assessment of Limited English Proficiency Students in Vocational Education: A Handbook of Procedures, Techniques, and Resources. Urbana-Champaign: Office of Career Development for Special Populations, College of Education, University of Illinois, 1982. VSN# 02465

This handbook is designed to help teachers, administrators, counselors and others, in identifying, assessing and placing limited English proficiency students in vocational education. The handbook contains four sections covering identification, referral process, assessment and uses of the assessment information. Each section provides an overview, suggested procedures and reference to appropriate resources. A major part of this document is the appendix section which includes sample resources and an extensive, descriptive list of testing instruments to assess language proficiency, vocational interests and aptitude, career development or maturity, and general achievement levels.

Evans, Joyce. Observational Checklists for Referral. Austin: Southwest Educational Development Laboratory, 1976. VSN# 00386

The Observational Checklists for Referral were designed to help teachers identify children who may have problems that would interfere with their learning and to make appropriate referrals. This book gives instructions for using the seven different checklists—general, health, vision, hearing, speech, behavioral, and motor—and then prints the checklists.

Gemmill, Perry R. Diagnostic Assessment of Disadvantaged Vocational Learners. College Park, MD: Department of Industrial Education, University of Maryland, 1979. VSN# 00462

The purpose of this booklet is to describe the types, assumptions, benefits and cautions of diagnostic tests as they relate to disadvantaged learners, to describe the role of the vocational teacher in administering vocational tests, and to assist the collection of diagnostic information about the disadvantaged learner.

Gemmill, Perry R. Disadvantaged Learner Referral Process. College Park: Department of Industrial Education, University of Maryland, 1979. VSN# 00464

The purpose of this booklet is to identify the criteria for describing basic cognitive, affective and psychomotor behaviors and to guide the development of a learner analysis profile for a disadvantaged learner.

Lennon, Thelma C. Guidance Needs of Special Populations. Columbus, OH: The National Center for Research in Vocational Education, The Ohio State University, 1979. VSN# 00757

Describes what research says about the guidance needs of students with special needs, including students with limited English proficiency.

McCarron, Lawrence. Curriculum Guides for SSSQ. Lubbock: Research and Training Center in Mental Retardation, Texas Tech University, 1982. VSN# 02036

A curriculum guide for use with the Street Survival Skills Questionnaire, which evaluates developmentally disabled individuals' functional knowledge and skills important for living in the community. Curriculum materials could be used with LEP students, due to simple language.

Mithang, Dennis, Deanna Mar and Jeffrey Stewart. The Prevocational Assessment and Curriculum Guide. Seattle: Exceptional Education, 1978. VSN# 02086

The PACG is an empirically validated method for developing training programs for handicapped persons who are preparing for sheltered employment. This kit includes inventories and a manual.

National Center for Research in Vocational Education. It Isn't Easy Being Special: Let's Find the Special People: Identifying and Locating Special Needs Learners. Columbus: Ohio State University, n.d. VSN# 01660

This publication presents a data collection system that will supply complete, accurate, and timely data on the numbers and distribution of special needs learners. It will also supply data useful in measuring the success of vocational programs for special needs learners and how well the programs serve these individuals.

Phillips, Linda L., et. al. Legislative Provisions for the Improvement of Guidance Programs and Personnel Development. Columbus: National Center for Research in Vocational Education, Ohio State University, 1979. VSN# 02039

Describes legislature's response to improving guidance programs.

Rodriguez, Richard F. The Mexican American Child in Special Education. Las Cruces, NM: ERIC Clearinghouse on Rural Education and Small Schools, New Mexico State Univerity, 1982. VSN# 01943

This book describes testing and assessment methods used to identify Mexican American children as special education, reviews the literature related to this issue, and proposes future trends.

Silverman, Robert J., Joslyn A. Noa, and Randall H. Russell. Oral Language Tests for Bilingual Students: An Evaluation of Language Dominance and Proficiency Instruments. Portland, OR: Center for Bilingual Education, Northwest Regional Educational Laboratory, 1976. VSN# 01293

This valuable resource includes chapters on "Issues in Language Testing," "National Search for Instruments," "Evaluative Criteria," a lengthy chapter on "Test Descriptions," and a chapter on "Test Evaluations."

Terdy, Dennis. Descriptive Bibliography of Bilingual Tests for the Secondary Level. Arlington Heights, IL: Bilingual Education Service Center, 1980. VSN# 02467

Terdy, Dennis. Testing Instruments and Procedures for Adult English As A Second Language Programs. Arlington Heights, IL: Language/Adult Education Service Center, 1982. VSN# 02468

Both of the above resources lists instruments for use with bilingual and LEP students, then give descriptions and procedures for each.

RESEARCH REPORTS

Buffer, James J. A Review and Synthesis of Research on Industrial Arts for Students with Special Needs. Columbus, OH: The Center for Vocational and Technical Education, Ohio State University, 1973. VSN# 00190

This reviews manuscripts that directly relate to industrial arts for learners with special needs and unique capabilities. It has a section on the "disadvantaged and culturally deprived."

Buffmire, Judy Ann, W. Frank South, William F. Burgen, Paul Parks, Randolph G. Sorensen and Jean J. Moore. Examining Placement Problems Relative to Certain Handicapping and Nonhandicapped Children: A Regular Task Force Report. Salt Lake City, Utah: Southwest Regional Resource Center, Department of Special Education, University of Utah, 1976. VSN# 00191

This report describes an investigation of how teachers can and should differentiate between students who have learning problems

because of different handicapping conditions or backgrounds. One of the five conditions investigated is the "culturally/linguistically different."

Clark, Donald D., Owen J. Barry, Robert K. Gish, Marc E. Hull, and Connie J. Kay. Bilingualism and Vocational Concept Learning. College Station, TX: Vocational Special Needs Program, 1977. VSN# 00238

This publication reports the outcomes of a research project which investigated the effects of bilingualism on vocational concept formation. It also provides information on the broad application of the research.

Dever, Richard B. Linguistic Aspects of Culturally Disadvantaged Children. Bloomington, IN: Center for Innovation in Teaching the Handicapped, 1972. VSN# 00327

An article, reprinted from Focus on Exceptional Children, on the problems culturally disadvantaged children face because they speak a language different than middle-class English.

Galaszus, Rosa and Sanford Temkin. Report of the Task Force to Study the Problems of Limited Access and Program Quality in Vocational-Technical Education as Related to Limited English Proficient Students. Trenton, NJ: New Jersey State Department of Education, 1982. VSN# 02067

This report describes the work of a task force committed to finding ways to improve limited English proficient students' access to vocational-technical programs and to improve the students' performance in those programs. The first section considers major population shifts and their results in relation to vocational education. The section gives information about factors that limit the LEP student from taking full advantage of vocational-technical programs. The third section identifies practices that schools and other agencies use to overcome these factors. And the last section gives the task force recommendations.

Glaser, Nathan M., Eugene Freeman and Carolyn Shelly. Chicago Jewish Vocational Services: A Scale of Employability for Handicapped Persons. Menomonie, WI: Materials Development Center, Stout Vocational Rehabilitation Institute, University of Wisconsin-Stout, 1974. VSN# 00478

This report includes the most complete version of the scales and manuals for the Chicago Jewish Vocational Service scale, a behavioral identification format. It also includes the third progress report of the Chicago JVS project.

Izzo, Suzanne. Second Language Learning: A Review of Related Studies. Rosslyn, VA: National Clearinghouse for Bilingual Education, 1981. VSN# 02155

Salazar, Arturo. The Need for Bilingual Vocational Education Programs in Secondary Schools in Texas. College Station: College of Education, Texas A&M University, 1976. VSN# 01255

This report describes a study to determine if Spanish-English bilingual programs of vocational education in the secondary schools in Texas were needed as perceived by five groups of people who were in a position of to influence decisions made about such programs.

RESOURCES OF GENERAL INTEREST RELATED TO LIMITED ENGLISH PROFICIENCY

Bowe, Frank. Handicapping America: Barriers to Disabled People. New York: Harper & Row, 1978. VSN# 00151

A well-written, interesting book on the experiences of handicapped persons in America. This will enlighten educators.

Brolin, Donn E. and Charles K. Kokaska. Career Education for Handicapped Children and Youth. Columbus: Charles E. Merrill Publishing Co., 1979. VSN# 00170

A textbook that covers the topic, this has sections on instruction, implementation, involvement of community resources, and other issues.

Brown, Paul L. Managing Behavior on the Job. New York: John Wiley and Sons, 1982. VSN# 02211

This book describes methods for helping handicapped clients adjust to work.

Feldman, Stephen J. Readings in Career and Vocational Education for the Handicapped. Guildford, CT: Special Learning Corporation, 1979. VSN# 00426

A series of readings, on a variety of topics related to the career and vocational education of handicapped students.

Gillet, Pamela. Of Work and Worth: Career Education for the Handicapped. Salt Lake City: Olympus Publishing Company, 1981. VSN# 01714

This textbook covers a philosophy of career education for the handicapped, a description of the handicapped, general orientation, mainstreaming, vocational work/study programs, job readiness, legal requirements, program evaluation, and more.

Harrington, Thomas F. Handbook of Career Planning for Special Needs Students. Rockville, MD: Aspen Systems Corp., 1982. VSN# 01961

A large (358 page) textbook on career planning.

Herndon, James. How to Survive in Your Native Land. New York: Simon and Schuster, 1971. VSN# 00561

A teacher's own experiences teaching in an inner-city school.

Leiner, Marvin. Children of the Cities. New York: New American Library, 1975. VSN# 00755

In this collection of educational essays, several address bilingual education, defending its need, describing its current methods.

Meyen, Edward L., Glenn A. Vergason, Richard J. Whelan. Alternatives for Teaching Exceptional Children: Essays from Focus on Exceptional Children. Denver, CO: Love Publishing Company, 1975. VSN# 01971

This collection of articles from the journal Focus on Exceptional Education addresses the rationale for alternative programming, models, and approaches. A large collection with 493 pages.

Picou, J. Steve and Robert E. Campbell. Career Behavior of Special Groups: Theory, Research and Practice. Columbus, OH: Charles E. Merrill Pub. Company, 1975. VSN# 01795

This textbook has articles grouped under three parts: (1) Theoretical Issues and Alternatives, (2) Special Groups and Career Behavior, and (3) Manpower, Methodology and Policy.

Pietrofesa, John J., George E. Leonard, and William van Hoose. The Authentic Counselor. Chicago, IL: Rand McNally College Publishing Co., 1978. VSN# 01955

This describes the nature of counseling, how to focus on growth, the counseling relationship, the process of counseling, dealing with ambiguity, authentic behavior in the counseling relationship, and dimensions of counselor self-actualization, and concludes with a counseling practicum handbook.

Ross, Harvey L. and Edward M. Glaser. A Study of Successful Persons from Seriously Disadvantaged Backgrounds. Los Angeles, CA: Human Interaction Research Institute, 1970. VSN# 02089

Sarkees, Michele D., J. L. Scott, and J. E. Hill. Job Placement Handbook for Protected Populations. Atlanta, GA: Georgia Dept. of Education, 1981. VSN# 01761

Discusses a variety of topics related to the adjustment of protected clients to employment, including community services, safety, and more.

Special Learning Corporation. Readings in Vocational Training for the Mentally Retarded. Guilford, CT: Special Learning Corporation, Inc., 1979. VSN# 01355

This collection of essays describes the mentally handicapped, then covers assessment, special education's responsibility, and manpower development and utilization. It includes 42 essays in all.

Wall, James E. Vocational Education for Special Groups. Washington, D.C.: American Vocational Association, 1976. VSN# 01763

A large handbook, this includes information for classroom teachers, counselors, administrators, rehabilitation counselors, VACs, and more.

BIBLIOGRAPHIES, DIRECTORIES, RESOURCE LISTS

Budke, Wesley E. and Kathleen A. Jezierski. Equal Access and Opportunity in Vocational Education: An Annotated Bibliography of Articles, Reports, and Projects. Columbus: The Center for Vocational Education, Ohio State University, 1976. VSN# 00189

Cartel. Annotated Bibliography of Bilingual Bicultural Materials (No. 12). Austin, TX: Dissemination Center for Bilingual Bicultural Education, 1974. VSN# 00214

Cartel. Annotated Bibliography of Bilingual Bicultural Materials (No. 24). Austin, TX: Dissemination Center for Bilingual Bicultural Education, 1974. VSN# 00215

Clearinghouse on the Handicapped. Directory of National Information Sources on Handicapping Conditions and Related Services. Washington, D.C.: Office for Handicapped Individuals, 1976. VSN# 00240

Cole, Katherine. Directory of Special Programs for Minority Group Members. Garrett Park, MD: Garrett Park Press, 1980. VSN# 02046

Cole, Catherine. Minority Organizations: A National Directory. Garrett Park, MD: Garrett Park Press, 1982. VSN# 02047

Collins, James F., Kathleen Porter, Amy Beam and Donna Moss. Sources and Resources: An Annotated Bibliography on Inservice Education. Syracuse, NY: National Dissemination Center, Syracuse University, n.d.

Dean, Frances F. Intercultural Education Series: A Selected, Annotated Bibliography of Inter-American Teaching Aids, for Art, English Language Arts, Music, Social Studies and Spanish. College Station: Texas A&M University, 1967. VSN# 00332

Gage, Jennifer. Directory of Computerized Resources in Bilingual Education. Roslyn, VA: National Clearinghouse for Bilingual Education, 1982. VSN# 02157

Health, Education and Welfare, Depart. of. Directory of National Information Sources on Handicapping Conditions and Related Services. Washington, D.C.: Clearinghouse on the Handicapped, Office for Handicapped Individuals, 1976. VSN# 00532

Herschbach, Dennis R. Teaching Special Needs Students: Selected Resources from Vocational Teachers and Teacher Educators. College Park, MD: Dept. of Industrial Education, University of Maryland, 1977. VSN# 00564

Magisos, Joel H. and Paul E. Schroder. Educational Personnel for the Disadvantaged, Handicapped, and Minorities: Information Sources. Columbus, OH: The Center for Vocational Education, Ohio State University, 1974. VSN# 00795

Minnesota Instructional Materials Center. Annotated Bibliography of Prevocational-Vocational Materials for Students with Special Needs. White Bear Lake, MN: Minnesota Department of Education, 1977. VSN# 00916

National Clearinghouse for Bilingual Education. Information Packet for Bilingual Vocational Education Programs. Rosslyn, VA: National Clearinghouse for Bilingual Education, n.d.

National Information Center for Special Education Materials. Master Catalog of NIMIS/NICSEM Special Education Information (Vol. 1). Los Angeles: University of Southern California, 1978. VSN# 00992

National Information Center for Special Education Materials. Master Catalog of NIMIS/NICSEM Special Education Information (Vol. 2). Los Angeles: University of Southern California, 1978. VSN# 00993

New York State Education Department. National Catalog of Films in Special Education. Columbus, OH: National Center on Educational Media and Materials for Handicapped at Ohio State, 1977. VSN# 01005

Reich, William P. and Jennifer C. Gage. Guide to Materials for English As A Second Language. Rosslyn, VA: National Clearinghouse for Bilingual Education, 1981. VSN# 02153

Robbins, J. Nevin. 1979 Directory of Resources for the Education of Adults. Columbus, OH: The National Center for Research in Vocational Education, Ohio State University, 1979. VSN# 01225

Stupp, Emma Gonzalez and Jennifer Gage. Adult Basic Education for Non-English Speakers: A Bibliography. Rosslyn, VA: National Clearinghouse for Bilingual Education, 1981. VSN# 02158

Terdy, Dennis. Descriptive Bibliography of Bilingual Tests for the Secondary Level. Arlington Heights, IL: Bilingual Education Service Center, 1980. VSN# 02467

Texas Learning Resource Center. Information Retrieval Program for Instructional Materials. Austin: Texas Learning Resource Program, 1978. VSN# 01428

U.S. Dept. of Labor. Index to Publications of the Employment and Training Administration. Washington, D.C.: Employment and Training Administration, 1977. VSN# 01511